

10 BEST PRACTICES

of Integrated Facility Management



In order to stay competitive and reap the most benefits an integrated facility approach, you need to be on top of the latest best practices and technology. Here are 10 best practices you need to be aware of.



1. Adopt Predictive Analytics and Internet of Things

As a facility manager, you can't just be reactive. That means anticipating maintenance before a repair is required. You can do this through the use of the Internet of things and predictive analytics.



2. Manage Your Team Structure

Communication is key. Without effective collaboration and communication, no team can truly excel. Facility managers should set expectations with their teams so that they align with their organizational goals.



3. Make Decisions Using Real-Time Data

Real-time data can be used for all sorts of purposes, such as preventing breakdowns using asset data, or proper budgeting using financial data.



4. Ensure Analytics are C-Suite Focused

Proper use of analytics and insights can help validate the performance of the FM team to the C-suite, boosting confidence in the team's ability and value.



5. Emphasize Technological Investments

As the facilities industry gets smarter and new technology is released, it is becoming more important to invest in technology as it makes things easier, more intelligent, more automated, and more transparent.



6. Use the Power of Analytics

Through descriptive, diagnostic, predictive, and prescriptive analytics, facility managers can identify areas where they can save money in their operations and lower the total cost of ownership for their clients.



7. Make Mobile Accessible

Most people own some sort of smartphone, allowing them to stay connected to their work on a mobile device. Mobile access increases our efficiency and improves our ability to multitask and communicate.



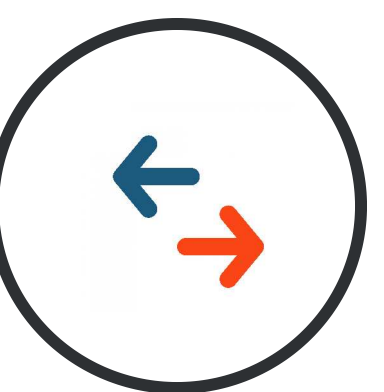
8. Negotiate Your Service Rates

With the high presence of competition in the market, facility managers should not settle for a vendor that overcharges yet underperforms.



9. Create an Inventory of Assets

When it comes to FM, visibility is important. Knowing which assets are in use at each location enables facility managers to make informed decisions.



10. Impose Vendor Check-In/Out

To speed up the invoice approval and payment process, facility managers can track the times contractors arrive and leave a specific site.